

Redlands Unified School District
Measure J
Citizens' Oversight Committee

Minutes

District Office Conference Room
20 West Lugonia, Redlands, CA 92374
February 11, 2015

I. Opening – Vice Chairperson Jeff Martinez called the meeting to order at 5:46 p.m.

A. Pledge of Allegiance

B. Roll Call

Members Present: Dave Eason, Jeff Martinez, Michele Rendler, Betsy Starbuck, Patrick Garcia

Staff Present: Brad Mason, Brian Guggisberg, James Fotia, Michelle Cole

C. Approval of Minutes – On motion of Dave Eason, second by Patrick Garcia, the minutes of October 16, 2014 were approved as submitted.

II. Public Participation

A. Community Input – none

III. Committee Business

A. 2013-14 Audit Report Review – Brad Mason

Mr. Mason shared with the Committee that last year's Measure J Bond received a clean audit with no findings. There were some expenditures and interest reported. This year's audit will include more expenditures with the increased activity from the Lock Project.

B. Select Annual Writing Committee

Betsy Starbuck and Michele Rendler volunteered to serve on the Annual Writing Committee. The draft Annual Report will be presented at the next COC meeting on April 9, 2015. The final Annual Report will be presented to the Board of Education on April 28, 2015.

IV. Presentations

A. Projects Update – Brad Mason

Mr. Mason reviewed the Lock Retrofit Project's budget handout. We had a place holder of \$2 million and came back to the Committee with an estimate of \$1.7 million. We have currently expended approximately \$912,000. The installation costs will come in at budget, and we expect to be under budget on the hardware. Ingersoll-Rand was helpful in walking every site with us to help determine what we needed. We are still purchasing some miscellaneous items; these expenses should be complete by next year's audit.



Mr. Mason discussed the handouts summarizing each school site's project status adding that Beattie was just completed a few days ago. Card readers may be installed, but not yet activated. Victoria Elementary was our first install and it went very well. Redlands High School is now under the one key system. Brad asked members if there were any questions, none were asked. He shared that our Lead Locksmith, Jesus Arana, has been working closely with the installation company to help solve any issues quickly. We hope to be done with the Lock Project by our next meeting.

Jeff Martinez asked for an update on the RHS Fencing Project. Mr. Mason said the District is committed to the fencing project, but has needed to focus on other issues and completing the Lock Project.

V. For the Good of the Order/Member Comments

Mr. Mason reminded the members the next meeting will be April 9, 2015 and an electronic copy of the draft Annual Report will be sent out prior to the meeting.

VI. Adjournment

There being no further business, the meeting was adjourned at 5:59 p.m.

Attest:



Jeff Martinez
Vice Chair

Adopted:

April 9, 2015